

AN INVITATION

MAKE XERO COUNT

A practical Xero workshop for businesses and farmers

Are you interested in moving to Xero or are you new and already on the journey? RSM in Collie invites you to an interactive and informative session for all current (up to intermediate level) and potential Xero Cashbook users.

- Reconciling the bank including effective use of rules, matching, cash coding and common errors
- Sales invoices/debtors including files, emailing, getting paid quicker and bills to pay/creditors
- Getting the most out of Xero reporting
- Using contacts efficiently
- Payroll including the back-end settings, templates, leave accruals, correcting errors, employee time sheets, finalisation and STP
- Customising your file
- Products and services
- Useful tools including search functions and efficient recode functions

MEET THE SPEAKERS



Samuel Galati

Senior Accountant, RSM Australia

Sam is a Chartered Accountant with a specific skill-set in providing digital solutions for not only his client's accounting needs, but their day-to-day business needs as well.



Rebecca Olsthoorn

Senior Accountant, RSM Australia

Rebecca loves to work with businesses to solve their problems. Her strong relationships with cloud technology providers enable her to offer up-to-date knowledge and effective support to clients throughout the digital transformation process.



Date: Thursday, 10 June 2021

Time: 9:00am – 1:00pm

Venue: Collie Chamber of Commerce
13 Forrest Street,
Collie WA 6225

Cost: This workshop is free

RSVP: Please RSVP by Friday,
4 June 2021 to confirm
your attendance

[Click here and email to register](#)

RSVP to Tara Van Beuningen by emailing
admin@colliechamber.asn.au

Morning tea will be provided.
Please let Tara know if you have any
dietary requirements.

*Attendees are encouraged to bring their own
laptops/tablets.*

RSM Australia is the winner of the 2019
Xero Enterprise Partner of the Year award

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