

AN INVITATION

MAKE XERO COUNT

A practical Xero workshop for property and construction businesses



Do you or your business work in the **property and construction** industry? Are you interested in moving to Xero or are you already on the journey? June is the perfect time to start building your Xero skills ahead of the new financial year.

Join us for an interactive and informative workshop for all current (up to intermediate level) and potential Xero users working in property and construction.

- Reconciling the bank, including effective use of rules, matching, cash coding and common errors
- Sales invoices/debtors including files, emailing, getting paid quicker and bills to pay/creditors
- Getting the most out of Xero reporting
- Using contacts efficiently
- Payroll, including the back-end settings, templates, leave accruals, correcting errors, employee time sheets, finalisation and STP
- Customising your file
- Products and services
- Useful tools including search functions and property and construction industry applications

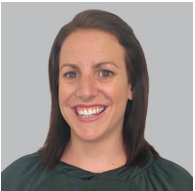
MEET THE SPEAKERS



Mark Sissoev

Manager, RSM Australia

Mark has helped a broad range of owner-managed businesses across the property and construction sector to prosper and assists them to financially handle the challenges of growth.



MaryJane Behre

Senior Accountant, RSM Australia

As an experienced Xero certified adviser, MJ assists clients in property and construction to capitalise on technology efficiencies, accurate data usage and strategic business decisions.



Date: Wednesday, 23 June 2021

Time: 9:30am – 1:30pm

Venue: **RSM in Busselton**
Unit 2/2 Fairbairn Road,
Busselton WA 6280

Cost: This workshop is free

RSVP: Please RSVP by Friday,
18 June 2021 to confirm
your attendance

[Click here and email to register](#)

RSVP to Chloe McKenzie by emailing
chloe.mckenzie@rsm.com.au

Light lunch will be provided.
Please let Chloe know if you have any
dietary requirements.

*Attendees are encouraged to bring their own
laptops/tablets.*

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

rsm.com.au

Liability limited by a scheme approved under professional standards legislation

RSM Australia is the winner
of the 2019 Xero Enterprise
Partner of the Year award

