

## AN INVITATION

# MAKE XERO COUNT

A practical Xero workshop for local producers, businesses and sole traders

Are you interested in moving to Xero or are you already on the journey? June is the perfect time to kick-start your Xero training ahead of the new financial year.

RSM in Margaret River and the MRCCI invite you to an interactive and informative workshop for all current (up to intermediate level) and potential Xero users.

- Reconciling the bank, including effective use of rules, matching, cash coding and common errors
- Sales invoices/debtors including files, emailing, getting paid quicker and bills to pay/creditors
- Getting the most out of Xero reporting
- Using contacts efficiently
- Payroll, including the back-end settings, templates, leave accruals, correcting errors, employee time sheets, finalisation and STP
- Customising your file
- Products and services
- Useful tools including search functions and industry applications

## MEET THE SPEAKERS



**Simon Brown**  
Principal, RSM Australia

With experience in providing advice on taxation and business matters, Simon looks for ways that technology can be used to provide better and more cost effective business solutions.



**Beth Bremner**  
Senior Accountant, RSM Australia

Working across a range of small to medium entities and individuals, Beth provides software assistance and digital business solutions to help her clients and businesses operate at their best.



**Date:** Wednesday, 16 June 2021

**Time:** 9:00am – 1:00pm

**Venue:** Margaret River Business Hub  
Shop 2/1 Charles West Ave,  
Margaret River WA 6285

**Cost:** Free for MRCCI members

**RSVP:** Please RSVP by Friday,  
11 June 2021 to confirm  
your attendance

[Click here to register online](#)

[events.humanitix.com/make-xero-count-workshop](https://events.humanitix.com/make-xero-count-workshop)

For more information, please contact Chloe McKenzie on [chloe.mckenzie@rsm.com.au](mailto:chloe.mckenzie@rsm.com.au)

Light refreshments and morning tea will be provided.  
Please let us know of any dietary requirements  
when registering your attendance.

*Attendees are encouraged to bring their own  
laptops/tablets.*

RSM Australia is the winner of the 2019  
Xero Enterprise Partner of the Year award

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